

OFM Director Determination: ☒ Approved ☐ DeniedWally B...
OFM Director Signature2/1/11
Date

2010 Out-of-State Travel or Out-of-State Training Freeze Exemption Request Form

In a February 26, 2010 memorandum to agencies, the Office of Financial Management (OFM) issued instructions on how to request an exemption beyond exceptions described in the memo. Completed forms must be signed by the agency director and submitted to OFM at ExemptionRequest@ofm.wa.gov. They will not be processed without the agency director's signature.

**NO EXEMPTION IS NECESSARY IF THE OUT-OF-STATE TRAVEL OR OUT-OF-STATE TRAINING IS
BEING PAID EXCLUSIVELY WITH FEDERAL OR PRIVATE FUNDS**

Type of Exemption Request

☒ Out-of-State Travel Freeze ☐ Out-of-State Training Freeze

Agency Information

Requesting Agency
General Administration

Agency Contact Name(s)
Tom Henderson

Email
thomas.henderson@ga.wa.gov

Phone
360-902-0979

Out-of-State Travel or Out-of-State Training Information

Dates of travel or training
3-14-11 through 3-18-11

Location of travel or training
Moscow, ID

Number of staff travelling
One

Total estimated cost
\$1,000

If out-of-state travel is for a conference, meeting, or training, please include name of sponsor (e.g. American Bar Association)
6th National New Zealand Mudsnail Conference - by University of Idaho, USGS, USFWS, and EcoAnalysts

Name(s) of staff (including job titles) of persons traveling out-of-state or receiving training out-of-state
Nathaniel Jones - Facility Senior Planner

Justification for out-of-state travel and/or out-of state training (why is this critically necessary?)

Purpose is to collect best practices and current science for effective management of the invasive New Zealand mud snails (NZMS), particularly as it relates to an active infestation such as Capitol Lake

Explanation of why other alternatives to out-of-state travel or out-of-state training are not available?

Other approaches include reference to technical reports if such reports become available. Ability to discuss unique characteristics of Capitol Lake with a group of experts is not possible through other means.

What would be the consequence if this exemption is not approved?

A poor response to a contained infestation which threatens the Puget Sound basin.

Agency Request Approval

Pepper Turner
Agency Director (signature required)

1/25/11
Date

